

COUNCIL	AGENDA ITEM No. 13(f)
12 OCTOBER 2016	PUBLIC REPORT

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VARIATION TO STANDING ORDERS

R E C O M M E N D A T I O N S
FROM : The Member Officer Working Group
<p>It is recommended that Council agree:</p> <ul style="list-style-type: none"> (i) To retain the Mayor's verbal announcements, but to remove the Mayor's announcements report from future agendas; (ii) To suspend Standing Order 29.2 so that a decision to amend standing orders can be made at this meeting; and (iii) To amend the Council's Standing Orders to remove the announcements from the Head of Paid Service (the Chief Executive) (Part 4, Section 1 of the Council's Constitution)..

1. PURPOSE AND REASON FOR REPORT

- 1.1 The Member Officer Working Group (MOWG) is responsible for proposed Constitutional Changes, in particular those matters relating to Council and Committee meetings.
- 1.2 This report details changes to the Standing Orders as proposed by the Group for approval by Full Council.

2. BACKGROUND

- 2.1 The Council's Standing Orders were revised and adopted by Council on 20 April 2015.
- 2.2 The Standing Orders are reviewed annually to identify whether there are any changes that can be implemented to ensure that the Council meetings run in a timely and orderly manner, and in accordance with legislation and guidance.
- 2.3 A piece of work has been undertaken to review the content of the Council agenda and associated Standing Orders and the following points have been highlighted for change:

- i. To retain the Mayor's verbal announcements, but to remove the Mayor's announcement report from future agendas; and
- ii. To remove the announcements from the Head of Paid Service (the Chief Executive).

2.4 Members are requested to consider and agree the proposed revisions.

3. THE MAYOR'S ANNOUNCEMENTS

3.1 The Mayor's Announcements report outlines all of the events that the Mayor and Deputy Mayor have attended since the last Council meeting. At its meeting held 31 August 2016, MOWG agreed that its inclusion within the Council agenda was unnecessary as all of the information can be found on the Council's website. It was therefore recommended that the report element be ceased, but that the Mayor's verbal announcements remain.

4. THE HEAD OF PAID SERVICE ANNOUNCEMENTS

4.1 The Chief Executive was consulted on the proposal to remove this item and was happy for this to proceed, MOWG therefore recommended that this element be removed from Standing Orders.

5. IMPLICATIONS

5.1 Financial Implications - There are no financial implications for any of the above report.

5.2 Legal Implications – There are a number of standing orders that are mandatory or that are a direct repetition of the relevant Act or Regulation. These have not been amended in any way within the Orders.

5.3 Equalities Implications – There are no equalities implications.

6. BACKGROUND DOCUMENTS

6.1 Notes and agenda of the Member Officer Working Group held 31 August 2016.